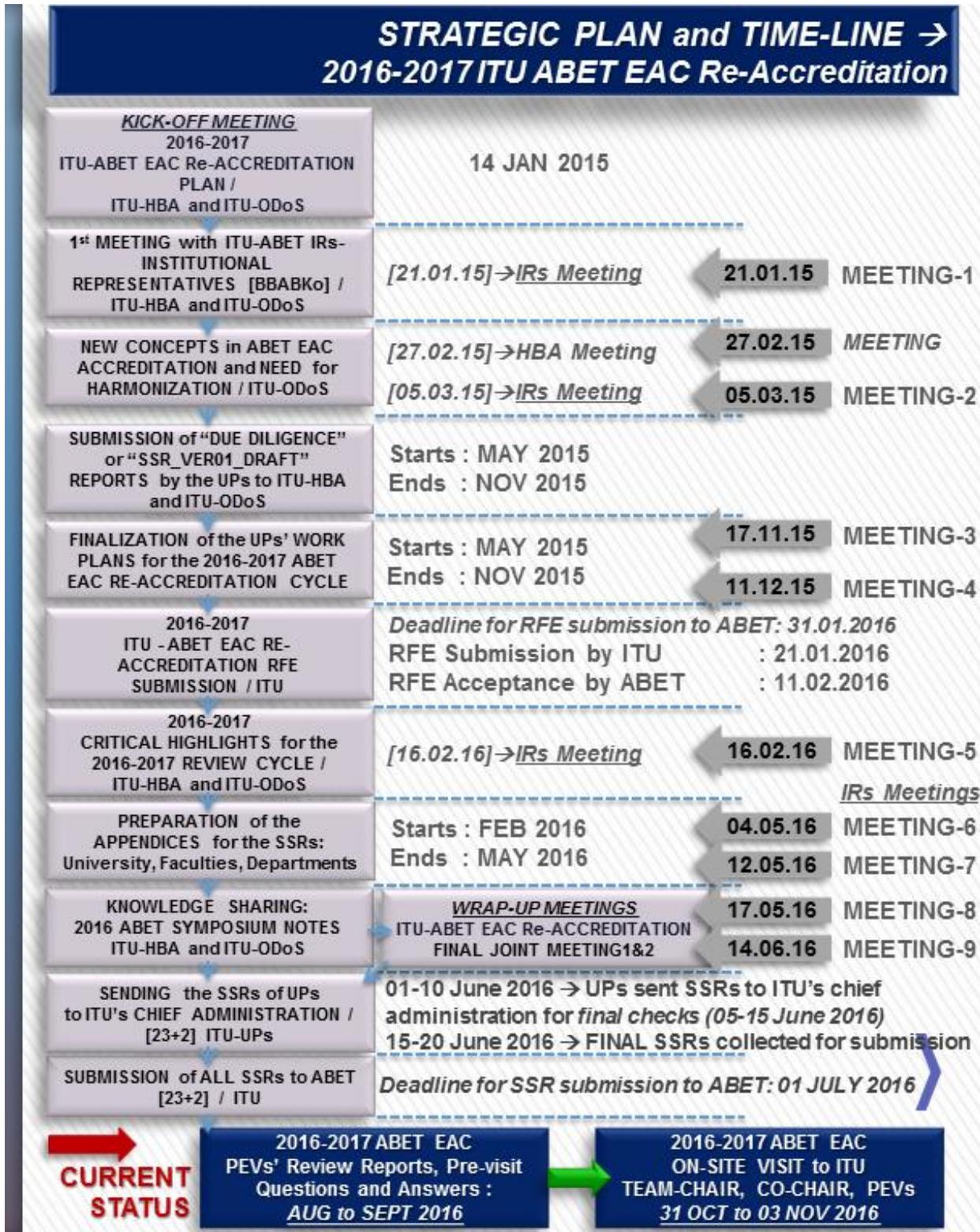


**ITU's Strategic Plan and the Time-Line: Preparatory Works for the
2016-2017 ABET EAC Review Cycle for (re- and initial-)
Accreditation**



ITU–ABET Institutional Representatives “Knowledge Sharing Meetings” Series

Leading / Responsible Administrative Units / Individuals

ITU Vice Rector and Head of the Higher Board of Accreditation (HBA)– Prof Ali Fuat AYDIN, Dean-Office of Dean of Students (ODoS)- Prof Yılmaz TAPTIK, Assoc. Dean-Office of Dean of Students (ODoS)- Assoc. Prof Ebru DULEKGURGEN (*Educational Quality and Accreditation*)

Reasoning

As a part of re-structuring and coordinating the internally running educational quality assurance and accreditation-related processes across the whole ITU community, a series of a “*Knowledge Sharing Meetings*” were initiated at the beginning of 2015 by the HBA and the ODoS; the latter two acting as the leading units of the university on the subject matter. Accordingly, and with the support of the HBA, the ITU-ODoS organized, conducted, and moderated a total of 9 meetings between Feb 2015 and June 2016, primarily with the participation of the ITU–ABET Institutional Representatives [IRs] (Departments’ Chairs [Primary Contact Persons] and Departments’ ABET Accreditation Coordinators [Pre-visit Contact Persons]– BBABKo), and in some cases with the addition of the Deans and Vice Deans (Figure D-6). Main objectives of those meetings were:

- (i) university-wide coordination of the educational quality assurance practices and preparatory works for ABET EAC re-accreditation,
- (ii) harmonization of the related processes and procedures,
- (iii) mediating interactive discussions and collaborative decision-making, and,
- (iv) knowledge sharing on educational quality assurance & accreditation-related matters.

ITU “*NINOVA – ABET*” On-Line Knowledge Sharing and Deposit System was used as the media for announcements of and invitation to the meetings, and for depositing the presentations and minutes from the meetings.

Schedule and Content

Schedule of the “*ITU-ABET Institutional Representatives (IRs– [BBABKo]) Knowledge Sharing Meetings*” organized by the ITU-ODoS is marked on the flow-chart given below in Figure D-7, where ITU’s “*Strategic Plan*” and the “*Time-Line of the Preparatory Works*” for re-accreditation of its 23 and initial accreditation of its 2 UPs during the 2016-2017 ABET EAC Review Cycle are presented. Main themes, detailed agendas, and dates of the “*Knowledge Sharing Meetings*” series, as well as the participants and participation percentages are summarized in Table D-9.



Figure D-6. ITU – ABET IRs Knowledge Sharing Meeting-09: “ITU-ABET EAC Re-Accreditation: Final Joint Meeting-2 (14 June 2016, Faculty of Civil Engr.)

Table D-9. Information on ITU – ABET Institutional Representatives (IRs) Knowledge Sharing Meetings Series run by ITU-ODoS (Feb 2015 to June 2016)

#	Date	Main Theme	Agenda	Participants
1	21 Jan 2015	Kick-off Meeting: ITU-ABET EAC Re-Accreditation Process	<i>ITU-ABET EAC Re-Accreditation Process</i> <ul style="list-style-type: none"> • Introduction of the ITU-HBA • Re-accreditation time-line • Re-visiting the Continuous Improvement Strategy • Re-visiting the Program A&E Planning 	ITU-ABET IRs (100%) <i>Deans, Vice-Deans&Chairs</i>
	27 Feb 2015	What's NEW in ABET? <i>ITU, ABET EAC Re-Accreditation / Getting Ready for the Next Cycle (2016-2017)</i>	<i>What's NEW in ABET?</i> <ul style="list-style-type: none"> • ABET at NINOVA: Introducing the ITU “NINOVA – ABET” On-Line Knowledge Sharing and Deposit System • ABET- Website requirements: Website requirements for the ABET EAC-accredited UPs in their publically accessible webpages, APPM II.A.6 and APPM II.A.7 related requirements • What's NEW in ABET?: ABET's webpages, alerts, posts; Current changes/new issues in ABET EAC accreditation rules, procedures, contents; Differences between the previous (2010-2011) and the next (2016-2017) accreditation cycles and some examples 	ITU-HBA
2	05 Mar 2015	What's NEW in ABET? <i>ITU, ABET EAC Re-Accreditation / Getting Ready for the Next Cycle (2016-2017)</i>	<i>What's NEW in ABET?</i> <i>Same as above</i>	ITU-ABET IRs (84%)
3	17 Nov 2015	SSR Submission Schedule <i>ITU, ABET EAC Re-Accreditation / Getting Ready for the Next Cycle (2016-2017)</i>	<i>SSR Preparation & Submission Schedule</i> <ul style="list-style-type: none"> • Reminder: important deadlines of SSR preparation and submission (internal and external deadlines) • Submission status of the “Due Diligence” or “SSR_ver01_Draft” Reports by the UPs to the HBA-ODoS 	Rector, Vice-Rector, ODoS, Deans, Dept. Chairs
4	11 Dec 2015	Info on the ITU-ABET EAC On-line RFE Process <i>ITU, ABET EAC Re-Accreditation / Getting Ready for the Next Cycle (2016-2017)</i>	<i>Info on the ITU-ABET EAC RFE On-line Process</i> <ul style="list-style-type: none"> • Updates and final notes on the ITU-ABET EAC RFE process • Reminder: important deadlines of SSR preparation and submission (internal and external deadlines) • Info on preparation of Appendix-D (for SSRs) 	Rector, Vice-Rector, ODoS, ITU-ABET IRs

Table D-9. Information on ITU – ABET Institutional Representatives (IRs) Knowledge Sharing Meetings Series run by ITU-ODoS (Feb 2015 to June 2016) (cont.)

#	Date	Main Theme	Agenda	Participants
5	16 Feb 2016	Critical Highlights for the 2016-2017 Review Cycle <i>ITU, ABET EAC Re-Accreditation / Getting Ready for the Next Cycle (2016-2017)</i>	<i>Critical Highlights for the 2016-2017 Review Cycle</i> <ul style="list-style-type: none"> • ITU-ABET RFE Submission and Approval info (21 Jan & 11 Feb 16) • ITU ABET EAC Re-accreditation Taskforce • Critical Highlights for 2016-2017 Review Cycle • Example Presentation-01: «Preparing the Self-Study Report for Engineering» by Jeffrey W. Fergus, April 2015 ABET Symposium. • Example Presentation-02: «Conversion of Penn State's Chemical Engineering Program Assessment and Evaluation Process» by Darrell Velegol, Nov 2015 ABET Symposium 	ITU-ABET IRs (96%)
6	04 May 2016	2016 ABET Symposium Notes-1 <i>ITU, ABET EAC Re-Accreditation / Getting Ready for the Next Cycle (2016-2017)</i>	<i>2016 ABET Symposium Notes-1:</i> <ul style="list-style-type: none"> • 2016-2017 ABET EAC On-visit Team Chair and Co-Chair Assigned info • Highlights, Meeting Minutes • Program Assessment: Final Notes on Crit. 03, 02, 04: SOs, PEOs, CI • SSR Writing: Final Notes on SSR Writing • Info on Appendix D 	ITU-ABET IRs (76%)
7	12 May 2016	2016 ABET Symposium Notes-2 <i>ITU, ABET EAC Re-Accreditation / Getting Ready for the Next Cycle (2016-2017)</i>	<i>2016 ABET Symposium Notes-2:</i> <ul style="list-style-type: none"> • Highlights, Notes on Example SSRs on Display • Program Assessment: Final Notes on Crit. 03, 02, 04: SOs, PEOs, CI • SSR Writing: Final Notes on SSR Writing 	ITU-ABET IRs (88%)
8	17 May 2016	Wrapping-up Meeting-1: ITU-ABET EAC Re-Accreditation: Final Joint Meeting-1	<i>ITU-ABET EAC Re-Accreditation: Final Joint Meeting-1</i> <ul style="list-style-type: none"> • Final joint meeting before submission of the SSRs by the UPs • Final discussions, checks, questions and answers 	ITU-ABET IRs
9	14 June 2016	Wrapping-up Meeting-2: ITU-ABET EAC Re-Accreditation: Final Joint Meeting-2	<i>ITU-ABET EAC Re-Accreditation: Final Joint Meeting-2</i> <ul style="list-style-type: none"> • Final notes on Appendix D/a-University Section • Timeline for submission/shipping of SSRs(+) of ITU's 25 UPs • Re-visiting the “Prep, Subm. & Distrib. of SSR” requirements (pp.3-5) • Distribution of 25 memory-stick and CDs to the ITU IRs 	ITU-ABET IRs (88%)